

**APPLICATION FOR MEMBERSHIP
ON TOWN OF CHAPEL HILL ADVISORY BOARDS**

Office Use Only
Received _____

This application requests some general information based on your interest in applying for a position on a Chapel Hill Town Advisory Board, Commission, Committee or Task Force. Please type or use dark ink.

Applicant Name: _____ Date of Application: ____/____/____

Home Address: _____
Street Address, City, Zip Code

Home Phone: _____ Business/Other Phone: _____

FAX Number: _____ Email Address: _____

In order to consider this application and provide some balance to the various boards, this personal information is required:

Date of Birth: ____/____/____ Male: ☐ Female: ☐ Race: _____ (White, Black, Hispanic, Asian, Native American)

Occupation: _____

With the exception of a few seats on the Planning Board, Bicycle and Pedestrian Advisory Board, Technology Committee, OWASA, Housing and Community Development Board and the Board of Adjustment, Town residency is required for membership on Council advisory boards and commissions. Memberships of committees and task forces may be composed of up to forty percent of non-Town residents.

Do you reside within the Town Limits of Chapel Hill: Yes ☐ No ☐

Length of residence in Chapel Hill: _____
Years Months

Please indicate your preferences by number (first choice being "1") and choose no more than three.

COUNCIL ADVISORY BOARDS AND COMMISSIONS

- | | |
|---|---|
| ____ Bicycle and Pedestrian Advisory Board | ____ Human Services Advisory Board |
| ____ Board of Adjustment | ____ Library Board of Trustees |
| ____ Chapel Hill Public Arts Commission | ____ Orange Water & Sewer Authority (OWASA) |
| ____ Community Design Commission | ____ Parks & Recreation Commission |
| ____ Greenways Commission | ____ Personnel Appeals Committee |
| ____ Historic District Commission | ____ Planning Board |
| ____ Housing & Community Development Advisory Board | ____ Technology Committee |
| ____ Transportation Board | |

OTHER COUNCIL COMMITTEES AND TASK FORCES

____ (Please Specify): _____

(Please check if you agree.)

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board or commission.

If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area.

Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

Please provide a brief statement outlining why you wish to serve on the Advisory Boards, Commissions, or Committees you have indicated.

[illegible]

Date

Please return form to:
Town Clerk's Office, 306 N. Columbia Street, Chapel Hill, NC 27516
or FAX 919-967-8406, email: townclerk@townofchapelhill.org