

THE CAROLINA WAY

At the University of North Carolina at Chapel Hill, members of our campus community should always strive to live the Carolina Way. Former Student Body President Eve Carson stated memorably, “**Seeking to be great but always remembering we must be GOOD... this is just the start of the Carolina Way.**” The principles of honor and integrity form the basis of the Honor Code at our University. Students have been pledging not to lie, cheat, or steal for over 130 years and have been governing themselves and holding each other accountable for almost 200. But following the Honor Code and living by the Carolina Way is more than just this history. It means...

- Exhibiting respect for one’s peers and for the campus we live in.
- Taking responsibility for one’s actions and their consequences on others.
- Being honest and fair about one’s work.
- Ignoring the crowd sometimes and asking oneself, “What’s the honorable thing to do?”
- Protecting the safe environment in which we as students and faculty live.
- Understanding and obeying the University’s policies.
- Seeking always to leave a better Carolina community than the one found.

HONOR CODE ACADEMIC PORTION

Academic Integrity in the Honor Code

The Honor Code outlines many forms of academic dishonesty including plagiarism, cheating, unauthorized collaboration, falsifying or misrepresenting data, using unauthorized materials, forging university documents, helping others to engage in academic dishonesty, and others.

Plagiarism

Plagiarism is the deliberate or reckless representation of another's words, thoughts or ideas as one's own without attribution in connection with submission of academic work, whether graded or otherwise (*The Instrument of Student Judicial Governance*).

When using a reference source (whether book, article, documentary, etc.), **either quote, paraphrase, or summarize the information** you’re borrowing from it.

- **Cite the outside source** according to the style required in your class (MLA, APA, footnotes, Chicago-style, etc.).
- **Deliberate plagiarism** occurs when you **intend to misrepresent** another person’s ideas or words as your own and to not cite this.
- **Reckless plagiarism** occurs when you **act irresponsibly** in the writing or citation process, resulting in misrepresenting another’s words/ideas as your own.

Many people think of paraphrasing to be the same thing as summarizing; however,

- You **must restate all information** given in the original source in your own words.
- Syntax (order of the wording) must be altered significantly--you cannot merely substitute a few synonyms for words in the original sentence.
- Even when paraphrasing material, you must be sure to cite that the information and idea came from another source.

1. Which of the following do you not need to cite?
 - A) A book
 - B) A movie
 - C) An e-mail
 - D) An Internet site
 - E) None of the above; you need to cite them all
2. When paraphrasing from an original source, which of the following must you do?
 - A) Cite the source
 - B) Change the syntax of the phrase
 - C) Give credit to the author
 - D) Use quotation marks
 - E) A, B, & C

Examples

The following sentence comes from a November 1, 2011 *New York Times* Article written by Niki Kitsantonis and Rachel Donadio: “The revolt by lawmakers and a no-confidence vote planned for Friday raised the prospect of a government collapse that would not only render the referendum plan moot but likely scuttle — or at least delay — the debt deal that European leaders agreed on after marathon negotiations in Brussels last week.”

Example of **quoting this sentence**:

- A recent *New York Times* article about the Greek referendum stated, “The revolt by lawmakers and a no-confidence vote planned for Friday raised the prospect of a government collapse” (Kitsantonis 1).

Example of **paraphrasing this sentence**:

- The Greek referendum over a debt deal, discussed in a recent *New York Times* article, concluded that the chance of government collapse increased dramatically after chaos among lawmakers and a no-confidence vote on Friday, potentially making developments in negotiations over the debt deal irrelevant (Kitsantonis 1).

Example of **summarizing this sentence**:

- Chaos ensuing in Athens from reactions to the debt deal and referendum may have cancelled out progress on debt negotiations in Brussels (Kitsantonis 1).

Make sure to compare the above sentences to the original so that you understand the difference between quoting, paraphrasing, and summarizing.

1. Which of the following is a correct paraphrase of the following sentence: “English colonists, sent by Sir Walter Raleigh, unsuccessfully attempted to settle Roanoke Island in 1585 and 1587”?

- A) “English colonists, sent by Sir Walter Raleigh, unsuccessfully attempted to settle Roanoke Island in 1585 and 1587” (North Carolina 1).
- B) Colonists from England, sent by Sir Walter Raleigh, were unsuccessful in their attempt to settle Roanoke Island in the years 1585 and 1587 (North Carolina 1).
- C) Between 1585 and 1587, Sir Walter Raleigh sent many unsuccessful ships of English colonists to try to settle Roanoke Island (North Carolina 1).
- D) Sir Walter Raleigh sent English colonists to settle Roanoke Island. However,

- they were unsuccessful in these attempts during the years 1585 and 1587 (North Carolina 1).
- E) All are correct
2. When should you utilize quotations?
- A) When using another person's ideas
B) When using your own words
C) When using another person's words
D) When using your ideas
3. True or False: You do not need to cite common knowledge.
- A) True
B) False
4. Which of the following is an example of common knowledge?
- A) Something your teacher says in lecture
B) Information you can find on Wikipedia
C) Statistics you got from an interview
D) A fact most people know to be true

Tips to Avoid Plagiarism

If you ever need help citing and proofreading papers, **an excellent resource is the Writing Center** (<http://writingcenter.unc.edu/resources>). Additionally, **the UNC Libraries website** has more information about how to properly cite as well as a citation builder you can access in order to help you construct a bibliography or Works Cited page (<http://www.lib.unc.edu/instruct/writing.html>).

1. Which resource is not a reliable source to help you understand the Honor Code?
- A) UNC Library
B) Your roommate
C) The Writing Center
D) Your professor

Cheating and Unauthorized Assistance/Collaboration

According to the *Instrument*, cheating & unauthorized collaboration can occur on examinations or other academic assignments (whether graded or otherwise) by:

1. Using unauthorized materials and methods (notes, books, electronic information, telephonic or other forms of electronic communication, or other sources or methods),
or
2. Representing another's work as your own
3. Receiving help from a source your professor has not allowed

Examples:

- Text-messaging test answers to a friend
- Copying another student's homework assignment
- Accessing the Internet or notes during a test
- Violating academic procedures by using a cell phone during a test
- Working with a friend on a homework assignment (when a professor says all work should be your own)

- Sharing your paper outline with another student
- Preparing a group study guide for a test, if a professor explicitly bans this type of behavior

Tips to avoid cheating:

- Always turn off your cell phone and store it in your bookbag or leave it in your room
- Remove all notes and class materials from your desk
- Keep your eyes on your own paper
- Do not speak to other students during tests

Always consult your course syllabus and your professor when you are unsure as to whether certain forms of help constitute academic dishonesty.

1. Which of the following is a way to avoid academic dishonesty?
 - A) Write papers in advance so you have time to cite correctly
 - B) Do not bring a cell phone into your examinations
 - C) Try to sit with at least one empty seat between you and another student during tests or quizzes
 - D) Ask your professor for clarification about what is allowed in regards to collaboration on assignments
 - E) All of the above
2. Which of the following constitutes a potential Honor Code violation?
 - A) Not using quotation marks when taking a direct quote from a source in a 2-page paper
 - B) Copying a classmate's answers on a non-graded homework assignment
 - C) Using a cell phone during a test for any reason
 - D) A & B
 - E) All of the above

Academic Sanctions

The **usual sanction** for grade-related misconduct shall be a failing grade in the course, an aspect or component of the course, or on the assignment as recommended by the instructor, and suspension for one full academic semester or until specified conditions are met (*The Instrument*).

It is the responsibility of every student at the University of North Carolina at Chapel Hill to:

1. Obey and support the enforcement of the Honor Code;
2. Refrain from lying, cheating, or stealing;
3. Conduct themselves so as not to impair significantly the welfare or the educational opportunities of others in the University community; and
4. Refrain from conduct that impairs or may impair the capacity of University and associated personnel to perform their duties, manage resources, protect the safety and welfare of members of the University community, and maintain the integrity of the University (*The Instrument*).

1. The usual sanction for plagiarism at UNC is:
 - A) A failing grade on the assignment or in the class

- B) One semester probation and a failing grade
- C) One semester suspension and a failing grade
- D) Two semesters suspension and a failing grade
- E) Expulsion

HONOR CODE MODULE CONDUCT PORTION

Conduct in the Honor Code

It shall be the responsibility of every student enrolled at the University of North Carolina to refrain from conduct that impairs or may impair the right of all members of the University community to learn and thrive in a safe and respectful environment (*The Instrument*).

- Your **conduct on campus** is always governed by the Honor Code.
- Conduct off-campus is also governed by the Honor Code so long as it affects University interests (e.g. a DWI in proximity to campus; conduct that occurs while a student is representing the University).
- For some actions, you may face a legal process as well as action by the Honor System. It is not considered double jeopardy for the University to sanction conduct that is also sanctioned under local, state, or federal law.

Improper conduct for members of our University community include:

- Fighting/assault
- Possessing a dangerous weapon/substance
- Possessing, selling, or distributing illegal drugs
- Operating a motor vehicle while impaired
- Trespassing
- Damage to or theft of property
- Lying to a University official
- Falsifying University documents
- Engaging in recklessly dangerous, disorderly, or obscene conduct
- Hazing

1. True or False: It is not considered double jeopardy for the University to sanction conduct that is also sanctioned under local, state, or federal law.

- A) True
- B) False

2. True or False: Action occurring off campus can be investigated and, if applicable, charged by the Honor System.

- A) True
- B) False

3. The Honor System's jurisdiction extends to_____:

- A) Individual students
- B) Informal groups of students
- C) Clubs/organizations
- D) All of the above

Alcohol Violations

Operating a motor vehicle while impaired is a violation of the Honor Code. The legal limit in North Carolina is a **Blood Alcohol Content of .08**. Also, actions stemming from alcohol-fueled behavior fall within the jurisdiction of the Honor System. For operating a motor vehicle while impaired by alcohol, drugs, or other substances, the usual sanction shall be drug or alcohol suspension for at least one full academic semester (*The Instrument*).

Suggestions:

- Always **have a safe and reliable alternative means** of transportation: a designated driver, money for a taxi, walking shoes, or a friend to pick you up.
- If you believe **you could be impaired by alcohol, do not drive.**

1. What BAC level constitutes intoxication under North Carolina law?
 - A) .01
 - B) .10
 - C) .08
 - D) .06
 - E) .32
2. Which of the following is not a safe method to avoid drinking and driving?
 - A) Deciding with a group of friends who will be the designated driver for the night before you go out
 - B) Resolving to walk to and from the bars on Franklin Street
 - C) Limiting the intake of your alcohol consumption based on your weight, gender, and time period
 - D) Refraining from drinking
 - E) Stopping when you think you might be intoxicated and driving home
3. What is the usual sanction for driving while impaired by alcohol?
 - A) One semester of probation and community service
 - B) One semester of suspension
 - C) Two semesters of suspension
 - D) Expulsion
 - E) None of the above

Drug Violations

Illegal possession, sale, manufacture, or distribution of any controlled substance—marijuana, cocaine, heroin, prescription drugs, ecstasy, Adderall/Ritalin, etc.—is an Honor Code violation. Drug violations are not limited to on-campus and can be investigated by the Honor System in any case where University interests are impacted.

The minimum and usual sanctions for drug violations are determined by the specific substance's classification in the North Carolina drug schedule. These sanctions can **range from drug probation to expulsion** (which is automatic for students found guilty of selling Schedule I and II drugs).

Include a chart of schedule 1 and 2 drugs and sanctions

In addition to the sanctions imposed by the Honor System, students who use illegal drugs can

face **legal, financial, medical and other significant consequences.**

1. Which of the following would likely result in a charge of illegal possession, sale, or distribution of a controlled substance?
 - A) Smoking marijuana in your residence hall room
 - B) Selling your extra prescription Adderall pills to a friend to help him focus while studying
 - C) Providing cocaine to people at a party
 - D) Taking Tylenol during class to relieve a headache
 - E) A, B, & C
2. What is the usual sanction for selling or distributing a Schedule I or II drug like cocaine or heroin?
 - A) 20 hours of community service
 - B) 2 semesters of drug and alcohol probation
 - C) 1 semester of suspension
 - D) Immediate expulsion
 - E) None of the above

Other Conduct Violations

The Honor Code specifies many other types of conduct violations, including fighting and stealing, theft, discrimination, hazing, or misrepresenting oneself as another (like using another student's OneCard). **Both individuals and organizations can face consequences** for the Honor System for any charges, including hazing and discrimination.

Any type of fighting or disorderly behavior that endangers other members of the University community could result in an Honor Code violation. This includes threats or hazing as well as carrying illegal weapons (handguns, pellet guns, dangerous knives, etc.).

The best ways to prevent these types of violations is to **familiarize yourself with the Honor Code** and to act with respect and integrity toward all members of the University community. Not knowing is not an excuse.

1. True or False: Using another student's OneCard to gain admission to a football game is an Honor Code violation.
 - A) True
 - B) False
2. What is the best way to prevent yourself from violating the Honor Code?
 - A) Familiarizing yourself with the Honor Code and acting with respect and integrity toward all members of the University community
 - B) Asking your best friend after you've committed an illegal act if she thinks it's an Honor Code violation
 - C) Avoiding getting caught while lying, cheating, and stealing
 - D) All of the above
 - E) None of the above

The Honor System

The **Office of the Honor System** is housed in the Office of the Dean of Students and is comprised of three branches: the **Student Attorney General's Staff**, the **Honor Court**, and **Honor System Outreach**.

When a case is reported to the Honor System, it goes through the **following steps**:

- Investigation and initial meeting by Student Attorney General
- Preliminary conference with a representative of the Honor System to explain the process
- Preparation for the hearing with a defense counsel
- Hearing before undergraduate Honor Court, judgment of Guilty or Not Guilty, and potential sanctions

Students who go through the Honor System have **eight basic rights**: information and informed choices, presumption of innocence, a student counsel, fair hearing, non-self-incrimination, evidence and witnesses, proof beyond a reasonable doubt, and appeals and rehearing.

1. Who is the first person to meet with a student accused of an Honor Code violation?

- A) Student Attorney General
- B) Managing Associate
- C) Investigative Counsel
- D) Honor Court Chair

2. Which of the following is NOT a basic right guaranteed by the Honor System?

- A) Fair hearing
- B) A student counsel
- C) Lying to defend yourself
- D) Proof beyond a reasonable doubt
- E) Appeals and rehearing

3. Which is not a branch of the Honor System?

- A) Attorney General's Staff
- B) Student Supreme Court
- C) Honor Court
- D) Outreach
- E) All are branches of the Honor System