

The University of North Carolina at Chapel Hill

2013-2014 Student Organization Advisor Agreement

In order for a student organization to receive official University recognition, the organization must have an advisor. The advisor must be a full-time permanent employee of the faculty or staff of UNC-Chapel Hill or UNC Hospitals, an emeritus UNC-Chapel Hill faculty or staff member, or a campus minister. **Graduate assistants may not serve as advisors to official university recognized student organizations.**

The signatures on this form verify that _____ (name of advisor) has agreed to serve as the advisor for _____ (full name of organization) for the 2013-2014 academic year. The signatures also verify that both parties have reviewed the information below regarding the role of the student organization advisor and the role of the student organization, and that both parties accept the responsibilities entailed.

The duties of an advisor include:

- Maintaining regular contact with the organization
- Assisting the organization in abiding by UNC-Chapel Hill policies
- Helping the organization to seek out and utilize available resources
- Being familiar with the goals and activities of the organization
- Providing support and guidance as needed

The duties of the organization include:

- Abiding by UNC-Chapel Hill's policies and guidelines and seeking out counsel when there is a question about the organization's programs or activities
- Making efforts to consult with the advisor as needed
- Updating the advisor regarding organizational activities
- Inviting the advisor to organizational functions

The student organization advisor and student organization officers may also agree upon specific duties and expectations that are not included as a part of this **Student Organization Advisor Agreement**. Those duties and expectations are optional, and neither party is bound to them unless mutually agreed upon in writing by the student organization advisor and the student organization officers.

Advisor's Signature

Advisor's Printed Name

Date

Organization Primary Contact's Signature

Organization Primary Contact's Printed Name

Date

This completed form must be included as a part of the organization's application for official University recognition. Instructions for uploading this form are found within the online application.