



North Carolina Outward Bound

Program Contract: UNC – Student Government

Course Description 4-Day NC Mountains Backpacking & Rock Climbing

Dates: May 17-20, 2012

Participants

Number of crews (groups) 1 crew of 10 to 12 participants per crew
Number of paid participants 10 minimum paying participants not to exceed 12 maximum

Accompanying Educators

UNC – Student Government may include one Accompanying Educator per crew at no charge. This offer allowing an accompanying educator to attend *free of charge* will apply **ONLY** if the minimum participant numbers per crew are met or exceeded. The total number of UNC- Student Government participants per crew (including accompanying educators) cannot exceed 12.

Tuition and Deadlines

Cost per participant..... \$632
1 – 10 participants \$6,320 minimum tuition for this course
11 - 12 participants..... an additional \$632 per participant will be added to the minimum tuition.

Signed contract & 35% deposit (non-refundable)

\$2,212

Due: March 15, 2012

Min. tuition balance (non-refundable) & participant paperwork

\$4,108

Due: April 13, 2012
(60 days from course start)

If these deadlines are not met, UNC – Student Government's course status will be listed as STAND-BY and the course dates will be made available to other clients.

Contract Revisions: This contract is for 1 crew. Should UNC – Student Government wish to revise the number of crews before this contract is due, please call Whitney Setser by 3/15/2012 to discuss the feasibility of your request.

Cancellation & Refund Policy: This policy is based on our investment in staffing, course planning, food and equipment purchases.

Course Cancellations: Should UNC – Student Government cancel after the signed contract has been returned, North Carolina Outward Bound will retain all tuition paid. Cancellation includes UNC – Student Government not being able or willing to meet agreed upon course dates. Should North Carolina Outward Bound cancel the course due to extreme weather conditions or lack of access to wilderness areas, North Carolina Outward Bound will attempt to re-schedule the course or will refund all tuition to UNC – Student Government (not to individuals).

Participant Cancellations: Refunds* for cancelled participants may be issued to UNC – Student Government **ONLY** if:

1. the minimum number of participants is met or exceeded **after** the cancellation is processed AND
2. if the cancellation occurs **2 weeks or more prior to the course start date.**

Requests to replace a cancelled participant will be reviewed on a case by case basis.

Unapproved Participants: Should the North Carolina Outward Bound Medical Screener determine that a participant does not meet the medical or psychological guidelines to attend, a refund* MAY be issued to UNC – Student Government. See reverse under *Participant Cancellation and Refund Policy* for details.

*Refunds are issued directly to UNC – Student Government, not to individuals.

Motivational and Behavioral Drops: If a participant poses a risk to themselves or others during the course due to motivational or behavioral reasons, North Carolina Outward Bound reserves the right to remove that participant from the course. No refunds will be issued.

Medical Drops: If a participant is removed from course due to a medical condition, no refunds will be issued.

Transportation: UNC – Student Government and/or the participants are responsible for providing transportation to and from the course start/end location. In the event that UNC – Student Government is traveling by air, shuttle transportation can be provided for an additional cost. Please call the Student Services Department within 60 days of course start to make these arrangements.

Food and Equipment: North Carolina Outward Bound will furnish all food and equipment. Participants and/or UNC – Student Government are responsible for payment of lost equipment and equipment damaged beyond normal wear and tear. North Carolina Outward Bound is not responsible for any lost or damaged personal gear. (Participants will be expected to provide their personal clothing. A clothing list is included with the participant paperwork.)

Medical Screening: Forms received after the deadline may not be accepted. Each participant's position on course is confirmed only after approval by our Medical Screener.

Liability Insurance: North Carolina Outward Bound School has liability insurance.

Health and Accident Insurance: Should a participant require medical treatment while at Outward Bound, the medical facility will file a claim with the participant's insurance company. Therefore, North Carolina Outward Bound requires participants with health insurance coverage to submit a front and back copy of their health insurance card. Should a participant receiving medical treatment not be covered by health insurance, the medical facility will forward the bills directly to the participant's family. For this reason, North Carolina Outward Bound encourages uninsured participants to purchase a short-term health insurance plan. Lack of health and accident insurance does not preclude a participant's attendance.

Instruction: North Carolina Outward Bound instructors will be responsible for planning and implementing all program components.

Shonda M. Backett, DSS
North Carolina Outward Bound School

Date 2.23.12

UNC – Student Government

Date

UNC – Student Government

Date

The mission of North Carolina Outward Bound is to inspire people to discover and develop their potential to care for themselves, others and the world around them through challenging experiences in unfamiliar settings.

Outward Bound has been the pioneering leader of wilderness-based experiential education since its inception in 1941. This Program Contract is our commitment to deliver a quality experience.

CONTRACT TERMS

1. Deadlines

Please note the deadline for the tuition deposit, participant paperwork and the balance of tuition.

Meeting deadlines enables North Carolina Outward Bound to efficiently plan the course details based on the content of the participant paperwork. If deadlines are not met, the contracting organization's course status will be listed as STAND BY and the course dates will be made available to other clients. Therefore, it is imperative to communicate any delays to your Student Services Representative.

2. Accompanying Educators

North Carolina Outward Bound values educators and their role in transferring the Outward Bound experience back to the classroom. Should the contracting organization fail to achieve minimum numbers as agreed on the signed Program Contract, the accompanying educator's tuition-free offer will no longer apply. (see "Cancellation & Refund Policy" below)

3. Request for Contract revisions BEFORE signed contract deadline

The contract reflects the minimum number of participants and crews as defined by the contracting organization. Should the contracting organization wish to revise the number of crews before the contract is due, call the Student Services Department at 1-800-924-5497 by the date on the Program Contract under *Contract Revisions* to discuss the feasibility of the request. If a revision is possible, a new contract or an addendum to this contract may be issued and course costs may be affected.

4. Request for Contract revisions AFTER receipt of signed contract

After the contracting organization signs and submits this Program Contract, the number of crews listed cannot be decreased. If the contracting organization needs to increase the number of crews contracted, call the Student Services Department at 1-800-924-5497. If the increase is possible, a new contract or an addendum to this contract may be issued and course costs may be affected.

5. Participant Cancellation and Refund Policy

The signed Program Contract commits the contracting organization to pay the minimum tuition listed. North Carolina Outward Bound's goal is to keep contract prices comparable to delivery costs; therefore, North Carolina Outward Bound adheres to the *Cancellation and Refund Policy* as stated on the Program Contract.

A. **Minimum Participants and Tuition:** If the contracting organization's participant numbers fall below the contracting organization's minimum number:

1. The contracting organization remains financially responsible for the minimum tuition listed on the Program Contract.
2. The accompanying educator's tuition-free offer will no longer apply (See "Accompanying Educators" above)

Unexpected or unforeseen situations may cause the group size to drop below the contracted minimum number. These situations include, but are not limited to:

1. lower than expected enrollment (due to competition with other student opportunities, parental decision not to send student, schedule changes, family obligations);
2. medical illness / accident / injury/ family emergency prior to course start;
3. North Carolina Outward Bound reserves the right to deny a participant based on medical, psychological, or behavioral circumstances. (refer to "Unapproved Participants" below)

Due to these unexpected or unforeseen situations, North Carolina Outward Bound encourages the contracting organization to develop a participant wait list.

B. **Refunds:** Refunds will be issued to the contracting organization, not to individuals.

North Carolina Outward Bound will issue a refund to the contracting organization if the following criteria are met:

1. after the cancellation, the minimum participant numbers are still met, and
2. the cancellation is made more than two weeks prior to course start.

Unapproved Participants: If North Carolina Outward Bound denies a participant based on medical, psychological, or behavioral circumstances, the contracting organization will be issued a refund ONLY if:

1. the participant's paperwork was submitted to North Carolina Outward Bound by the due date on the Program Contract;
2. the minimum contracted number of participants is met AFTER the participant is denied; and
3. the follow up and decision regarding participation is made at least two weeks prior to course start.

No Shows: Participants cancelling two weeks or less prior to course start are ineligible for a refund or credit and will be considered "No Shows" by North Carolina Outward Bound.

6. Medical Issues on Course

North Carolina Outward Bound wilderness instructors are trained professionals and risk management is our top priority. Should an accident or injury occur on course and a participant be removed from the field, the contracting organization's representative will be notified. In the event that this representative is an active participant on course, another school representative and the parents or emergency contact will be notified. There will be no refunds issued after course start for early departures.

NOTE: Failure to disclose complete medical information could result in serious harm to the participant and crew members. If the participant arrives at course start with a pre-existing medical, behavioral or psychological condition that is not indicated on the medical form, the participant will be removed from course and no refunds/credits will be issued.

7. Motivational/Behavioral Issues on Course

If a participant poses a risk to themselves or others during the course due to motivational or behavioral issues, North Carolina Outward Bound reserves the right to remove that participant from the course. It may be necessary to remove the participant from North Carolina Outward Bound property. Should that be the case, North Carolina Outward Bound will notify the contracting organization to begin travel arrangements.