

**University Managers Association
Meeting of Board of Directors
Minutes**

Tuesday, January 18, 2005
1:30 PM Room 08 Carrington Hall

Present: Fran Allegri, Jan Blue, Peter DeSaix, Kathleen Dulaney, Libby Evans, Phill Lyons, Maura Murphy, Verita Murrill
Absent: Linda Carl , George Guthrie, Ruth Marinshaw

Minutes

Corrections were made and the minutes approved. Libby requested that we routinely review past minutes to make sure that action items have been completed.

ACTION

Fran will send minutes corrections to Anna. Peter will add review of previous minutes' action items to future agendas. At the next meeting, we will review minutes from July through January, highlight action items, and check progress.

Meetings

Renovation at Carrington is creating room conflicts.

ACTION

Peter has arranged new meeting location: Epidemiology Conference Room 2101G McGavran Greenberg. We will meet there for rest of this year, through June 2005.

Membership

Libby is a telecommuter and is incurring additional expenses due to using her own equipment for UMA membership activities.

ACTION

Libby will submit requests for reimbursement for supplies needed for printing renewal notices and similar membership activities. She will send out flyers with labels rather than extra step of sending to Linda Carl's assistant, Anna, to produce.

Programs

Phill reviewed the upcoming Spring 2005 programs.

Jan 26 overview of concept of emotional intelligence by Tom Stephens

This is the only one that will cost UMA. Networking begins at 8am, program at 8:30 in Toy lounge.

Feb 16 Dan Reed will talk about UNC-CH IT initiatives and reorganization, Peter will lead the program.

Feb 22 is on identity abuse. Networking begins at 3:30 and program at 4:00. Libby will lead the program in Toy lounge