

**The University of North Carolina at Chapel Hill  
School of Education**

**Curriculum Development and Revision**

Proposals for new courses and requests for substantive revision must be approved by the following School of Education bodies, in this sequence: (a) the program faculty and Program Coordinator, in consultation with the Associate Dean; (b) the Area faculty; (c) the Area Chairs meeting with the Dean and Associate Dean in charge of academic affairs; (d) the Doctoral Affairs Committee (for doctoral courses only); (e) the full faculty; (f) the Graduate School, if the program is under the auspices of the Graduate School. After the proposal has been approved at all of these levels, the proposal is forwarded from the Associate Dean to the Registrar's Office to be officially registered with the University.

Proposals for minor course changes, such as minor changes in course description or title change must be approved by: (a) the program faculty and Program Coordinator; (b) the Area Chair meeting with the Associate Dean in charge of academic affairs; (c) the Graduate School, if the program is under the auspices of the Graduate School. After the proposal has been approved at these levels, the proposal is forwarded from the Associate Dean to the Registrar's Office to be officially registered with the University.